

Affiliate Manager – Inviting Team Members to Complete License Applications

- 1. Login to the ProReg Affiliate Manager: https://licensemanager.amaproracing.com/Dashboard/TeamDashboard
- 2. Affiliates that you can Manage are listed on the Dashboard page. To invite a new Team Member, click Add Member:

| PROREG AFFILIATE MANAGEMENT | | | | | | |
|------------------------------------|--|---|---------------------------|----------------------|--|--|
| | | Dashboard | | Bulk Invite | | |
| Dashboard | | | | | | |
| Payment | | | License Type | Status ~ Affiliate ~ | | |
| Profile | | | | | | |
| Contact Us | | AMA Dro Docing A | | | | |
| Report | | American Flat Track | Add Member | Search | | |
| Sign Out | | | | | | |
| | | Gene Crouch Racing A American Flat Track | Add Member Manage Entries | Search | | |

3. Fill in your Team Member's First and Last Name, Email Address, select License Type and then click Send Invitation:

| PROREG AFFILIATE MANAGEMENT | | | | | |
|------------------------------------|----------------------------|--|---|--|--|
| | Invite License for Company | | | | |
| Dashboard | First Name | Enter First Name | h | | |
| Payment | | | | | |
| Profile | Last Name | Enter Last Name | | | |
| Contact Us | | Enter Email | | | |
| Report | | | | | |
| Sign Out | Afhliate | Gene Crouch Racing | | | |
| | License Type | Select License Type | | | |
| | Credentials | Select License Type American Flat Track - Team Owner License | | | |
| | | American Flat Track - Season Crew License | | | |
| | | American Flat Track - Rider License - Wins American Flat Track - Rider License - Wins | | | |
| | | American Plat Track - Riber Litense - Singles | | | |

4. On the Dashboard, you can monitor their application status by clicking the arrows highlighted in yellow below:

| PROREG AFFILIATE MANAGEMENT | | | | | | | |
|---|----|--|--------------------------------------|----------------|------------------|-------------|--|
| | Da | ashboard | | | | Bulk Invite | |
| Dashboard Payment Profile Contact Us Report Sign Out | | | | | License Status 🗸 | Affiliate v | |
| | Al | MA Pro Racing ^ merican Flat Track | Add Member | | Search | | |
| | Gr | ene Crouch Racing ^ merican Flat Track | Add Member | Manage Entries | Search | | |
| | | 🥡 Joe Tester | | | | | |
| | | AFT - Twins Rider License America | n Flat Track - Rider License - Twins | | | | |
| | | License Nomer: None Notes CCROUCH TEST Memberld: NVA | License Status | | | | |
| | | | | | | | |

5. Once an license application has been completed, you will receive an email alerting you that payment is now due:

From: ProReg Digital Licensing <registration@amaproracing.com>
Subject: Gene Crouch Racing – Payment Due for Completed Applications



Digital Licensing Management

The Digital Licensing Portal is showing completed applications for the following person(s) and payment is now due:

Joe Tester

Please log in to your Digital Licensing Management Portal to submit payment for the above-listed applicant(s) at your earliest convenience for processing.

For quick access, bookmark this link